

4 October 1974

MEMORANDUM FOR: Senior Training Officer DDA

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February - 28 February 1975.

2. The Agency has one space reserved for this seminar.  
(DDA requested one space.)

3. Please submit six copies of all nomination papers for your candidate--an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period 1 July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

  
Executive Secretary  
Training Selection Board

25X1A

25X1A

ES-TSB  maq

Distribution:

Orig - Adse

2 - ES-TSB

4 October 1974

MEMORANDUM FOR: Senior Training Officer DDI

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February - 28 February 1975.

2. The Agency has one space reserved for this seminar.  
(DDI requested three spaces.)

3. Please submit six copies of all nomination papers for your candidate--an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period 1 July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

  
Executive Secretary  
Training Selection Board

25X1A

25X1A

ES-TSB  naq

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4 October 1974

MEMORANDUM FOR: Senior Training Officer DDS&T

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February - 28 February 1975.

2. The Agency has one space reserved for this seminar.  
(DDS&T requested three spaces.)

3. Please submit six copies of all nomination papers for your candidate--an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period 1 July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

  
Executive Secretary  
Training Selection Board

25X1A

25X1A

ES-TS  :maq

Distribution:

Orig - Adse

2 - ES-TSB

# NOMINATION FOR INTERAGENCY TRAINING

<b>COURSE</b>	1. Course title <b>Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5</b> <b>National Economy and Public Policy Seminar</b>	2. Cost <b>\$750</b>
	3. Agency offering course <b>Civil Service Commission</b>	
	4. Dates of course <b>2 - 14 February 1975</b>	5. Location of course (City, State) <b>Kings Point, New York</b>

<b>NOMINEE</b>	6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.) <div style="background-color: black; width: 100%; height: 100px;"></div>	7. Position title <b>Intelligence Officer Branch Chief</b>
	8. H	9. Pay plan and grade <b>GS-14</b>
		10. Office telephone (Including Area Code) <b>202 - 351-1100</b>
	11. Enter here special information required by the course announcement	

<b>AGENCY</b>	12. Billing address (including ZIP Code) <b>Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505</b>	13. Approving official (signature and title) <div style="background-color: black; width: 100%; height: 40px;"></div> <b>Registrar</b>	
		14. Date <b>5 December 1974</b>	15. Telephone (including Area Code) <b>202 - 351-2193</b>

16. Return address of nominating agency (including ZIP Code)  
←

**Registrar, Office of Training  
Central Intelligence Agency  
Washington, D.C. 20505**

## FOR USE BY AGENCY OFFERING TRAINING—DO NOT FILL IN THIS PART

<b>ACTION</b>	17. Nominee is: <input type="checkbox"/> Selected as nominated <input type="checkbox"/> Selected for alternative dates (see Remarks) <input type="checkbox"/> Not selected (see Remarks)	18. Remarks
	19. First session of class meets	

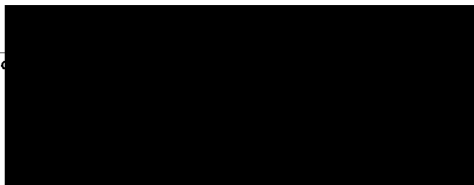
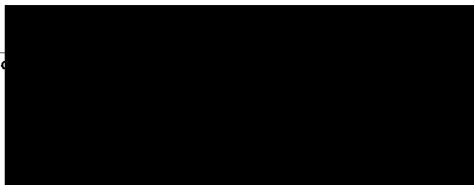
### INSTRUCTIONS TO NOMINATING AGENCY


1. Observe the Nominating Criteria and Special Instructions in Course Announcement or Bulletin before completing this form.
2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.
3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.
4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block.

**Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5**

# NOMINATION FOR INTERAGENCY TRAINING

COURSE	1. Course title <b>Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5</b> <b>National Economy and Public Policy Seminar</b>	2. Cost <b>\$ 750</b>
	4. Dates of course <b>2 - 14 February 1975</b>	5. Location of course (City, State) <b>Kings Point, New York</b>
3. Agency offering course <b>Civil Service Commission</b>		

NOMINEE	6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.) 	7. Position title <b>Intelligence Officer Branch Chief</b>
	8. Home address 	9. Pay plan and grade <b>GS-14</b>
	10. Office telephone (including Area Code) <b>202 - 351-1100</b>	
11. Enter here special information required by the course announcement		

AGENCY	12. Billing address (including ZIP Code) <b>Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505</b>	13. Approving official (signature and title)  <b>Registrar</b>
	14. Date <b>5 December 1974</b>	15. Telephone (including Area Code) <b>202 - 351-2193</b>

**Registrar, Office of Training  
Central Intelligence Agency  
Washington, D.C. 20505**

16. Return address of nominating agency (including ZIP Code)  
←

## FOR USE BY AGENCY OFFERING TRAINING—DO NOT FILL IN THIS PART

ACTION	17. Nominee is: <input type="checkbox"/> Selected as nominated <input type="checkbox"/> Selected for alternative dates (see Remarks) <input type="checkbox"/> Not selected (see Remarks)	18. Remarks
	19. First session of class meets	

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**Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5**

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Executive Secretary  
Training Selection Board 1036 CofC Bldg

EXTENSION

2193

NO.

DATE

14 November 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chairman  
Training Selection Board

11/14

15 Nov

*[Signature]*

2.

3.

4.

25X1A

5.

6.

7.

8.

25X1A

9. Executive Secretary  
Training Selection Board  
1036 Chamber of Commerce

10.

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13.

*11/20 - ADVISED BONNIE  
WILL SEND 136'S  
HOME ADDRESSES*

14.

15.

Attached for your consideration are two nominations for the "National Economy and Public Policy" seminar at Kings Point, 2 - 14 February 1975:

The Agency has two spaces reserved for this seminar.

Please return these papers to me indicating your approval of these candidates.

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

**Executive Secretary  
Training Selection Board 1036 CofC Bldg**

EXTENSION

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2193

DATE

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INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

2 F 20 HQS

15 Nov

OK

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P.S. - PARLIAMENTARY  
PROCEDURES DO GET  
BUREAUCRATIC! PLEASE  
FORGIVE!  
JN.

UNCLASSIFIED

INTERNAL

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5

SECRET

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OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Mr. Fred W. M. Janney  
5 E 56 HQS

13 NOV 1974

18 NOV 1974

J/K

2.

3.

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8.

9. **Executive Secretary  
Training Selection Board  
1036 Chamber of Commerce**

10.

11.

12.

13.

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Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5

FORM  
3-62

610

USE PREVIOUS  
EDITIONS

SECRET



CONFIDENTIAL

INTERNAL  
USE ONLY

UNCLASSIFIED



UNCLASSIFIED



INTERNAL

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5

☐ SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

**Executive Secretary  
Training Selection Board 1036 CofC Bldg**

EXTENSION

NO.

2193

DATE

14 November 1974

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

2.

3.

4.

5.

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7.

8.

**Executive Secretary  
Training Selection Board  
1036 Chamber of Commerce**

10.

11.

12.

13.

14.

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1000 / + 126  
18 Nov 74

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FORM  
3-62

610

USE PREVIOUS  
EDITIONS

SECRET



CONFIDENTIAL

INTERNAL  
USE ONLY

UNCLASSIFIED

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Training Selection Board 1036 CofC Bldg

EXTENSION

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14 November 1974

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DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Dr. Karl H. Weber  
6 F 20 HQS

11/19 KHW

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Training Selection Board  
1036 Chamber of Commerce